

Location	
Website	
EMAP work(s) you like to invite	
Dates and duration of your event	
Will you invite the artist(s)?	
Will the artist(s) exhibit their work? Or will they present it in another format like talk, workshop, etc. (if so please elaborate):	
Will the artist(s) participate in the partner event in other ways? (Panel, Artist talk, etc.)	

Please note: The presentation grant should primarily be used for artist(s) fee, travel and accommodation costs. If these costs are covered (by the grant or otherwise) or if it is mutually agreed that the artists will not travel to the event, (the remaining parts of) the grant can be used for installation costs or other costs directly related to the exhibition/presentation of the EMAP work.

2. Overview of Allocations:

Please provide us with an overview of the allocation of the various parts of the presentation grant. Your breakdown should at least include information on:

Artist(s) fee: The contribution to the artist's fee is at least €300 for a screening or artist talk and at least €500 for an exhibition or performance.	The partner will pay the artist(s) a total fee of:
Travel: The partner will pay travel expenses of the artist(s).	Expected costs:
Accommodation. The partner will provide accommodation(s) for the artist(s).	Number of nights: Expected costs:
Installation costs or other costs directly related to the exhibition/presentation of the EMAP work.	Please provide details.

3. Reporting:

If a presentation grant is approved, EMAP expects you to provide proofs for receiving the support:

Website of the event where the EMAP work has been exhibited	
Images with credits for promotional purposes (EMAP website, social media, press, reports etc.)	Please prepare an image folder with proofs.
Short evaluation of the event	a) Audience numbers: b) Dates of exhibition: c) General Feedback:
Proof of payment	Please provide all proofs for the money spent.
Proof of use of the EMAP logo, EU logo, and the logo of the EMAP member organisation host that produced the work in all relevant online and offline publications and following credit line: This work was realised within the framework of a European Media Art Platform residency program at <i>[fill in name of the member organization host]</i>,	Please prepare an image folder with proofs.

co-funded by the European Union. This presentation was co-funded by *FUNDING MEMBER*. EU Logo next to the EMAP member logo and EMAP logo should also appear in close proximity to the credit.